

State Road Traffic Management Company Registration Scheme Frequently Asked Questions (FAQ)

1. Who needs to be registered?

Any company that implements traffic management on State controlled roads must be registered. This includes metropolitan and regional State roads. State roads covered by this scheme can be found at: www.mainroads.wa.gov.au/OurRoads/Facts/Pages/Facts.aspx
 You do not need to be registered to work on local government roads.

2. Do local governments and contractors need to be registered?

Yes. If the agency, organisation, company or corporation, both private and public implements traffic management on State controlled roads they must be registered. This includes planned work on a local government road that impacts a State road, where traffic management is required on the State road due to the works. Where the organisations employ contractors to conduct these traffic management activities on their behalf, the contracted companies must be registered.

3. Do local governments have any exemptions?

Yes. Local government are exempt from section 3 and 4 of the application form.

4. What situations require a registered traffic management company?

A registered company is required to implement traffic management on the carriageway that alters normal traffic flow. For example lane closures, road closures, speed restrictions, mobile works and detours. Companies may not need to register if they are undertaking short term low impact works or working off the carriageway. For example grass cutting companies that only erect a worker symbolic sign on the verge and work exclusively off the carriageway may not need to be registered depending on the existing speed limit and their proximity to the carriageway.

Permanent Speed Limit	Offset of Worksite
≥80 km/hr	>6m
60 - 80 km/h	>3m
≤60km/h	>1.2m

Table 1: Worksite offsets that do not require speed reductions

Note: A risk assessment may determine that a speed reduction is still required (i.e. on Freeways) which will require a registered company to implement.

5. Does this scheme apply to works at signalised intersections on local government roads?

No. However MRWA strongly recommend that a registered company are used, particularly at multilane 4 way traffic signals. As stated in the Code of Practice it is a requirement that works that affect signal operation or that will close a lane within the intersection needs endorsement from an RTM and the MRWA traffic operations centre.

6. Do I need to be registered to implement traffic management for events?

Yes, all traffic management for events that occur on State controlled roads will need to be implemented by a registered traffic management company.

7. Do individual workers need to be accredited if the company is registered?

Yes. All existing Main Roads accreditation processes for individual workers still apply. <https://www.mainroads.wa.gov.au/OurRoads/TrafficManagement/Training/Pages/TrainingandAccreditation.aspx>

8. Do companies that only design traffic management need to register?

No. This scheme only applies to companies that implement traffic management on site.

9. Use of registration status for advertising and promotion

The Applicant agrees not to use any information relating to its registration status in its advertising or promotional material. However the Applicant is permitted to state that they are a *“Main Roads Western Australia Registered Traffic Management Company. Registration Number 0000”*. This statement is permitted on the company’s website, stationary and traffic management plans only. Under no circumstances can the Main Roads Western Australia logo be used. The Applicant further agrees that it accepts full responsibility for any consequences arising from the use of such information. A list of registered companies will be displayed on the Main Roads website.

10. How long does registration last?

Registration is valid for 3 years. During the three years companies must continue to meet the scheme requirements. Traffic management companies must reapply for registration after the expiration of 3 years.

11. How do I get more information regarding 3rd party certification?

Main Roads requires the applicant to have 3rd party certification to Australian Standard AS/NZS 4801-2001 for Occupational Health and Safety and ISO 9001-2008 or ISO 9001-2015 for Quality Assurance. These are both “management systems” accreditation. 3rd party

certification is only required for the “traffic management” section of the company. Full details of how to become accredited can be found at www.jas-anz.org. Note: Local Government do not require 3rd party certification.

12. Will worksites be audited?

Yes. Worksites will be audited at random and without notice by Main Roads representatives.

13. If I am prequalified to work with Main Roads do I still need to register?

Yes, if you implement traffic management on the State road network.

14. If I am part of a large corporation (e.g. multinational construction company) does one registration cover all sections of the business and sites?

Yes. One registration can be used across the State and across different business streams.

15. Can a registered traffic management company subcontract work to a non-registered traffic management company?

No.

16. Do employment hire companies need to register?

No. Companies that hire out traffic controllers do not need to register. The traffic controller becomes the responsibility of the registered company that hires him or her.

17. What happens in an emergency?

A non-registered traffic management company (including local government) can implement traffic management on the State road network in an emergency situation. In an emergency, safety is the priority. For example if there is a burst water main in a rural area, the situation can be handled by the closest company to ensure public safety. Also, the emergency services are exempt from this scheme as they are not considered to be traffic management companies.

18. Why do complex sites require a Worksite Traffic Manager (WTM) or Advanced Worksite Traffic Manager (AWTM) to be present?

The definition of complex sites is outlined in the Code of Practice. It is critical that modifications can be made to the traffic management at these sites with short notice. This requirement aims to raise industry standards and promote career progression.

19. Why do 1 in 20 employees require either or WTM or AWTM accreditation?

This is to raise industry standards and promote career progression. The 1 in 20 ratio applies to company employees that work in traffic management, not the entire company. If the company has fewer than 20 employees this criteria does not apply.

20. In what circumstances would Main Roads consider suspension / deregistration?

Suspension / deregistration is a last resort and Main Roads will work closely with the traffic management company to suggest improvements. The company will be given time to implement changes. A review procedure will be undertaken prior to any suspension / deregistration. Companies may be reviewed if they fail to comply with Main Roads Code of Practice. Non-compliance examples include unsafe work sites or workers, inadequate signage, non-conformity with TCD's, working without a permit or outside the permit conditions and causing unnecessary congestion. Refer to the Main Roads website for details of the Code of Practice and other important guidance documents.

<https://www.mainroads.wa.gov.au/OurRoads/TrafficManagement/Pages/Forms%20and%20Publications.aspx>

21. Will information regarding suspension / deregistration be confidential?

A traffic management company's name will be removed from the list of registered companies on the Main Roads website if they are suspended or deregistered. Main Roads will not publish a list of suspended or deregistered companies. However, Main Roads has a duty of care to ensure the road network is safe; therefore it reserves the right to inform particular stakeholders if a specific traffic management company is or is about to be suspended or deregistered.

22. What if I have an existing contract on a State road and cannot meet the registration requirements?

The conditions of the existing contract will be honoured and the traffic management company can continue to implement traffic management on State roads until the contract has expired. However any contract extension would be unlikely.

23. Expired Certificates

Companies with expired Certificates must supply new certificates to Main Roads within four (4) weeks from expiry date. If these certificates are not supplied, the company may be suspended from the scheme until new certificates are provided.

24. Who can I contact for further information?

General enquires and application submission: tmcreg@mainroads.wa.gov.au