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| 1. **Trainer details** | |
| Trainer Name |  |
| Trainer phone |  |
| Trainer email |  |

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| 1. **Knowledge Declaration** | |
| Have you kept your knowledge of TTM up to date and have a subscription to the Main Roads website? | (Y/N) |

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| 1. **Trainer accreditation application and accreditation details** | | | |
| **Accreditation** | **Delivering (Y/N)** | **Accreditation No.** | **Expiry Date** |
| Traffic Controller |  |  |  |
| Basic Worksite Traffic Management |  |  |  |
| Worksite Traffic Management |  |  |  |
| Advanced Worksite Traffic Management |  |  |  |
| Operate TMA |  |  |  |

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| 1. **Trainer currency and professional development** |
| Record activities that demonstrate how the approved trainer has maintained currency of industry skills and participated in professional development activities (as per Clause 1.16 of Standards for RTOs or the proposed Standards for RTO’s (Outcome Statement – Quality Area 3) whichever is in effect). Requirements are for a 2 year period.  Note: delivery of traffic management training is not considered industry experience.  Supporting evidence must be provided.  Note these requirements to be seen as a minimum and trainers must ensure they are meeting requirements within the Standards of RTOs. |

**TC / BWTM**

Trainers delivering BWTM and TC training must provide evidence of at least a total of 30 hours of any of the following items at a TTM site in the previous 2 years:

* Any BWTM or TC activities
* Undertaking site inspections, checks, etc.
* Participating in onsite toolbox, safety meetings or pre-starts.
* Undertaking incident investigations.

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| **Industry Currency** | | | | |
| **Date** | **Hours** | **Industry Currency** | **Industry employer** | **Employer contact details** |
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| **Professional Development** | |
| **Date** | **Professional development activities** |
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**OTMA**

Trainers delivering OTMA training must meet the requirements for TC / BWTM with at least two shifts operating a TMA (minimum 8 hours)[[1]](#footnote-2).

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| **Industry Currency** | | | | |
| **Date** | **Hours** | **Industry Currency** | **Industry employer** | **Employer contact details** |
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**Only WTM/AWTM**

Trainers delivering AWTM/WTM training must provide evidence of at least a total of 30 hours of any of the following items in the previous 2 years:

* TMP preparation
* Reviewing TMPs, conducting site compliance safety inspections, etc.

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| **Industry Currency** | | | | |
| **Date** | **Hours** | **Industry Currency** | **Industry employer** | **Employer contact details** |
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| **Professional Development** | |
| **Date** | **Professional development activities** |
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**TC, BWTM, WTM and AWTM**

Trainers delivering TC, BWTM, WTM and AWTM training must provide evidence of:

1. at least a total of 10 hours of any of the following items at a TTM site in the previous 2 years:

* Any BWTM or TC activities
* Undertaking site inspections, checks, etc.
* Participating in onsite toolbox, safety meetings or pre-starts.
* Undertaking incident investigations.

1. Evidence of at least a total of 20 hours of any of the following items:
   * TMP Preparation
   * Reviewing TMPs, conducting site compliance safety inspections, etc.[[2]](#footnote-3)

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| **Industry Currency** | | | | |
| **Date** | **Hours** | **Industry Currency** | **Industry employer** | **Employer contact details** |
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| **Professional Development** | |
| **Date** | **Professional development activities** |
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1. This experience is included as part of BWTM/TC currency. [↑](#footnote-ref-2)
2. Trainers reviewing TMPs as part of the AWTM refresher training may use this for 10 hours of industry currency. [↑](#footnote-ref-3)