This form is to be used to request a change of status of electrical and ITS assets within Main Roads’ asset database to Out of Service. Once completed this form is to be submitted electronically to: [electassetupdates@mainroads.wa.gov.au](mailto:electassetupdates@mainroads.wa.gov.au) along with the Project Register.

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| **Part A - Asset and Project Details** | | | | | | | | | |
| **Asset Number:** | | | | | | | | | |
| **Asset Description: *(Note: Completed Project Register must be provided with the Asset Removal Request Form):*** | | | | | | | | | |
| **Location Description:** | | | | | | | | | |
| * **Project Details:**   Project Name:  Contract Number:  Project Scope: | | | | | | | | | |
| **Asset Class** | | | | | | | | | |
|  | | Close Circuit Television (CCTV) | | |  | Road Lighting (SWB) | | | |
|  | | Communication Node (CAB) | | |  | Traffic Signals (LM) | | | |
|  | | ESLS(VSS) (ESLS) | | |  | Variable Message Sign (VMS) | | | |
|  | | Help Phone (HP) | | |  | Vehicle Detection Station (VDS) | | | |
|  | | Miscellaneous (MISC) | | |  | Warning Systems (WNS) | | | |
|  | | Fibre Optic Cable (FC) | | |  | ITS Electrical / Communications Pit (PIT) | | | |
|  | | Splice (SPL)Pit | | |  | Bluetooth (BT) | | | |
|  | | Variable Speed Limit Sign (VSLS) | | |  | Lane Use Management System (LUMS) | | | |
|  | | Automatic Incident Detection (AID) | | |  | ITS Cabinet (ITS CAB) | | | |
|  | | Vehicle Detection Loop (VDL) | | |  | RC Sign (RC) | | | |
|  | | Ramp Signals (RSC) | | |  |  | | | |
| * **Reason for removal:**   The asset will be:  Decommissioned and removed entirely (Permanent)  Decommissioned (Temporary) – will be re-energised and remain in place, or replaced with new  Decommissioned (Temporary) – will be re-located (within 20m) and re-energised  Decommissioned– will be re-located (further than 20m) and re-energised with a new asset number unless justified by the project to retain the old number, exclusion apply to Help Phones.  **Please provide reasons below to retain the old number:**    Date of Decommissioning/Handover:      /     /  Date (expected) to be re-energised:      /     / | | | | | | | | | |
| **Additional Information:**    Updated Asset Drawings provided to support request   * **Safety and Risk Assessment:**   Project has undertaken a Safety and Risk Assessment to support the request:  Yes / In Progress  N/A | | | | | | | | | |
| **Part B – Requestor Details** | | | | | | | | | |
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|  | SIGNATURE | |  | PRINT NAME | | |  | DATE |  |
|  |  | | | | | | | |  |
|  | ORGANISATION | |  |  | | |  |  |  |
| **Phone Number:** | | | | | | | | | |
| **Email address:** | | | | | | | | | |
| **Part C – EAM Approval and Acceptance** | | | | | | | | | |
|  | The status of the Asset shown in section A has been changed to Out of Service. The Asset number will not be reassigned to another asset in future. | | | | | | | | |
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|  | SIGNATURE | |  | PRINT NAME | | |  | DATE |  |
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|  | ORGANISATION | |  |  | | |  |  |  |