

Management systems

Each company needs to provide evidence that it has systems in place and can demonstrate their use on projects.

This stage identifies the management systems required for Tiers including R1-R5 and B1-B4:

Starting out (R1 and B1)

Quality, Environment and Work Health Safety Systems independently audited against a checklist.

or

Provide details about your Integrated Management System (Civil Contractors Federation or similar).

or

Provide evidence of full JAS-ANZ ISO 9001, 45001, 14000 certification.

Next steps (R2, B2 and above)

As you move up prequalification categories you will demonstrate that your company has full third party 9001, 45001 and 14000 Quality, Safety and Environment Certification.

If you are looking to provide Traffic Management

You need to show evidence that you have the capacity (people/resources) and the right registration to undertake your own traffic management.

If you don't have in-house Traffic Management you can outsource it, but you will need to show that you have engaged Traffic Management by others before.



Finances

You will provide for review:

Company audited financial reports over three years

Latest management accounts

Whether your company has access to credit



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Main Roads Western Australia
Public Transport Authority

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GUIDE TO CONTRACTOR PREQUALIFICATION



Department of **Transport**
Main Roads Western Australia
Public Transport Authority

TRANSPORT PORTFOLIO
ABORIGINAL ENGAGEMENT

Prequalification

The Transport Portfolio comprises several State Government agencies that are collectively responsible for the design and construction of major infrastructure across Western Australia.

Some work contracts require companies to be prequalified under the **National Prequalification System**.

Why do we have prequalification?

- 1 It takes a lot of work to tender for projects. Prequalification creates a shortlist of skilled and experienced companies that have a fair chance of winning work. We want to match the right contractors to the right projects. Prequalified contractors are recognised as capable of delivering the project.
- 2 The systems are staged to encourage contractors to develop over time and build their capability and capacity. The process encourages best practice. The more experience a contractor gains, the more opportunities they are exposed to.
- 3 The system is nationally recognised - it works across borders, if you are pre-qualified in Western Australia it is recognised across Australia.

What is prequalification?

The National Prequalification System for Civil (Road and Bridge) Construction Contracts is administered by Austroads.

Prequalification classifies contractors who wish to tender for road and bridge construction contracts.

The system comprises several tiers for businesses to develop experience and capacity over time and creates opportunities for contractors to bid for works.

Prequalification Categories

Under the National Prequalification System, contracts for the construction of roadworks and/or bridge works are categorised as follows:

Roadworks

R1 to R5 (with R1 being the lowest level)

Bridgeworks

B1 to B4 (with B1 being the lowest level)

Contracts are also categorised by financial levels.

Company experience



This stage is designed to ensure your company is set up right and capable of taking on contracts - to ensure your business can sustainably operate and keep working in the transport sector.

Key considerations for the company:

*How is your company set up?

Has it previously had problems with finances?

Does it have the necessary insurances in place?

What is its experience as a subcontractor and as a head contractor (details of previous experience)?

Were its projects delivered on time and on budget?

* Only private companies and joint ventures can become prequalified. There is no prequalification for Trusts or Partnerships. Companies that have transitioned from trusts or partnerships can have their past experience considered.

Company resources



This stage is checking that your company has the right management people and plant to take on the works.

Key considerations for the company:

Is the company big enough and set up right to take on the contract?

Do its key personnel (ie Project Managers and Supervisors) have the right qualifications?

Does it have its own plant and equipment, or does it have a way to hire what is needed?