



mainroads
WESTERN AUSTRALIA

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Guidelines

How to Complete a Specified Journey (Single Trip) Permit Application

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Refer to Main Roads website for current version.

January 2025

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1 PURPOSE

The purpose of this document is to provide a clear understanding of the required information to complete and submit a Specified Journey (Single Trip) Permit Application form.

2 DEFINITIONS

Term	Definition
Axle Group	A tandem axle group, twin steer axle group, tri-axle group, or quad axle group.
Axle Group Rating	The maximum mass allowance for an axle group as specified by the manufacturer or a certified engineer.
Block Truck	Used for transporting dog trailers, straight drawbar platform trailers or in the movement of heavy Oversize / Over-mass loads where two or more towing vehicles are required. A block truck is fitted with additional weight over the drive axle(s) to maintain traction.
Bridge	A structure that can be driven over and includes a bridge, overpass, ramp, tunnel, culvert, or similar infrastructure that is identified on the "Drive Over Structures" layer on the RAV Mapping Tool.

Term	Definition
Business Day	Any day that is not a Saturday, Sunday, National Public Holiday, or Western Australia State Public Holiday.
Contraflow Movement	A temporary arrangement on a road where the OSOM vehicle is transferred from its usual side to the other half of the carriageway where traffic is moving in the opposite direction.
Conventional Vehicle	A vehicle that is readily available on the market and meets all statutory dimension requirements, i.e. licensed as an 'A' class vehicle.
Day	The period from sunrise to sunset. Sunrise and sunset times can be obtained from the Perth Observatory website at www.perthobservatory.com.au/ or by contacting the Perth Observatory on 08 9293 8255, or from the Geoscience Australia website at http://www.ga.gov.au/geodesy/astro/sunrise.jsp
Dolly	Means a trailer with one axle group or single axle, and a fifth wheel coupling, designed to convert a semi-trailer into a dog trailer, or a load sharing gooseneck dolly designed to transfer mass from the gooseneck trailer across the dolly axle group and prime mover axle groups.
GCM	Gross Combination Mass rating as specified by the manufacturer or a certified engineer.
GCW	Ground Contact Width, the measurement between the outermost point of ground contact of where the outside tyres on each end of the axle touch the ground.
GVM	Gross Vehicle Mass rating as specified by the manufacturer or a certified engineer.
GTM	Gross Trailer Mass rating as specified by the manufacturer or a certified engineer.
Large Indivisible Item	An item that cannot be divided without extreme effort, expense, or risk of damage to it; and cannot be carried on any vehicle without exceeding a mass or dimension limit. For the purpose of this guideline, this includes equipment that is essential for transporting the large indivisible load, such as customised framing necessary to support the large indivisible load.
Licensing Authority	A Government Authority responsible for the administration of the vehicle licensing provision of the law of the relevant State, Territory, or the Commonwealth.
Main Roads Website	www.mainroads.wa.gov.au
Night	The period from sunset to sunrise. Sunset and sunrise times can be obtained from the Perth Observatory website at www.perthobservatory.com.au/ or by contacting the Perth Observatory on 08 9293 8255, or from the Geoscience Australia website at http://www.ga.gov.au/geodesy/astro/sunrise.jsp .
Operator	A representative of the company responsible for the operation of the RAV.
OSOM	Oversize and/or Overmass.
OSOM Combination	Oversize and/or Overmass vehicle combination consisting of the OSOM Vehicles and Load.
OSOM Transport Management Plan	A comprehensive document that describes how a high-risk Oversize / Over-mass vehicle movement will be safely undertaken. Refer to Guidelines for preparing an Oversize Overmass Transport Management Plan and Movement of High Risk OSOM Vehicles Policy .
OSOM Vehicle	An Oversize and/or Overmass Vehicle.
Overmass	Resulting in the vehicle exceeding the statutory mass limits.
Oversize	Resulting in the vehicle exceeding the statutory dimension limits.
Pilot	The driver of a pilot vehicle that accompanies a RAV for the purpose of facilitating its safe movement.
Platform	A platform trailer is generally made up of a number of small trailers called modules that clip together both behind one another and also to the side of each other to form one large

Term	Definition
	trailer. These modules are designed to distribute the weight of the load evenly across all the axles. Their configuration can change depending on the size and weight of the load.
Prime Mover	A motor vehicle built to tow a semi-trailer.
Rigid Vehicle	A rigid motor vehicle built mainly as a load carrying vehicle.
Specified Journey (Single Trip) Permit	A permit that is issued to an oversize and/or overmass vehicle for a single movement on a specified route.
Split Platform Trailer	A platform trailer where the modules are separated by a spacer, pole, or the load.
Total Requested Mass	This is the sum of the mass requested for each axle group.

3 FREQUENTLY ASKED QUESTIONS

How long is my single trip permit valid for?

Your approved Specified Journey (Single Trip) Permit is valid for a single movement within one month from the date of issue.

Can I extend my single trip permit beyond one-month?

Yes, see Section 5 for more details.

How many times can I use my single trip permit?

The single trip permit is for a single movement on the specified route, which may include a return journey where specified on the permit. A return journey is not available for a platform trailer.

If my application is rejected will that cause delays?

Yes, your Specified Journey (Single Trip) Permit Application will not be accepted until all the mandatory information is completed. Your application will only be considered and sent for assessment from the time HVS receives a completed application.

How early should I submit my Single Trip application?

A Specified Journey (Single Trip) Permit Application cannot be submitted more than one month in advance.

If the Specified Journey (Single Trip) Permit Application is for a movement with a Traffic Escort Booking, it must be submitted no less than seven business days prior to your movement.

For all other applications, it is advised to also submit seven business days prior to your movement to ensure time for your application to be assessed.

Where can I find information related to maximum allowed mass on a bridge?

In WA, all bridges are individually assessed for the specific vehicle configuration, which ensures optimum access is provided. As each Specified Journey (Single Trip) Permit Application is assessed individually, based on the specific vehicle's mass distribution, axle spacings, GCW etc., HVS is unable to advise what theoretical mass a combination will be approved for. However, you can submit a Mass Only Assessment Application request to our Structures Engineering Branch for guidance on what may be the allowable mass limits for your specific route and combination. These assessments can take more than 4 weeks to be completed. No fee is applicable for a mass only assessment.

Can I amend my permit application before it has been approved?

Yes, please send an email with the permit number and detail what needs to be amended. To ensure the assessment is not completed prior to processing the amendment request please call our Helpdesk on 138 486 to advise an amendment request has been sent.

Can I amend my permit once it has been approved?

Yes, refer to Section 7 Single Trip Amendments within this document for more details.

If I cancel my permit, will HVS automatically refund the cost of the Permit?

You will not be automatically eligible for a refund, please refer to Main Roads [*Refund and Transfer of Permit Product Policy*](#) for information regarding eligibility and refund application process.

4 APPLICATION

The Specified Journey (Single Trip) Permit is a legal mechanism used to grant modifications to the statutory dimension and mass limits for a Class 1 vehicle that is either carrying, or is designed to carry, a large indivisible item.

Modifications to dimension limits are only given when the large indivisible item cannot be carried on a conventional vehicle without exceeding statutory dimension limits.

Similar to dimension limit modifications, modifications for exceeding mass limits are only given when the load cannot be carried on a conventional vehicle without exceeding statutory mass limits or it is not practical to dismantle the load to reduce the mass of the load.

The Specified Journey (Single Trip) Permit will not grant modifications for the following:

- a Special Purpose Vehicle;
- an agricultural machine or towed agricultural implement;
- a Class 2 or Class 3 vehicle, including B-Doubles and Road Trains.
 - See [Restricted Access Vehicle Classes Chart](#)

5 PRE-PERMIT CHECKLIST

Prior to applying for a Specified Journey (Single Trip) Permit, you must complete the steps below.

1. Become an Operator.

If you are not a registered operator with Main Roads Western Australia, you must complete the [Restricted Access Vehicle Operator Registration form](#); and

2. Register your vehicle(s) with Main Roads.

Each vehicle used in the OSOM Combination must be registered with HVS. This can be done using your MOVES account or completing the Application to List or Update Vehicle form on our [My Vehicle Info webpage](#).

3. Check Accreditation Requirements

WA Heavy Vehicle Accreditation (WAHVA) may be required, please see our [Accreditation & Auditing webpage](#) for more information.

6 COMPLETING THE SPECIFIED JOURNEY (SINGLE TRIP) PERMIT APPLICATION

6.1 Operator Details

This is only applicable for the PDF Application, MOVES applications will have your Operator details automatically applied.

Your operator number and operator name must be entered on the form.

6.2 Permit Details

6.2.1 Permit Type

The permit type determines the modification (dimension, mass or both) being applied for to exceed the statutory limits as set out in the [Road Traffic \(Vehicles\) Regulations 2014](#). There are three choices, only one may be selected:

6.2.1.1 Oversize

This is a request for a modification to exceed one or more of the following dimensions;

2.5 in width

4.3 in height

19m in length for a Combination

Any other prescribed dimension limit

This permit can be used in conjunction with:

- Class 1 RAV Low Loader Overmass Period Permit.
- Class 1 RAV 8 Tyre Per Axle Low Loader Overmass Period Permit.
- Class 1 RAV Restricted Area Low Loader Overmass Period Permit.
- Accredited Mass Management System (AMMS) Period Permit.

If one of the above permits are being used in conjunction with the Specified Journey (Single Trip) Permit Application, then the period permit number must be provided on the application form.

If any Restricted Bridges under the period permit are being crossed the required Bridge Crossing Permit must be lodged at the same time as the Specified Journey (Single Trip) Permit Application.

6.2.1.2 Overmass

This is a request for a mass modification, it will not result in a permit providing dimension modification.

This permit can be used in conjunction with the Class 1 RAV Oversize Period Permit.

6.2.1.3 Oversize & Overmass.

This is a request for both a dimension and mass modification.

6.2.2 Number of Identical Permits Required

If multiple movements of the same load with the same route and vehicle combination details are planned, then multiple permits can be requested on the one application. All permits issued will have the same permit duration and must be used before the end date.

Enter the number of identical permits required.

6.2.3 Movement Start Date

This is the intended start date of the movement. The permit can be used once, at any time within a one-month period beginning from the movement start date. The permit cannot be future dated more than one month in advance.

Enter the date in the format dd/mm/yyyy.

6.2.4 Travelling in Convoy

If intending on travelling in convoy tick “yes” or “no”.

6.2.5 Movement Time

The movement time specifies if you are intending to travel during the day (sunrise to sunset) or night (sunset to sunrise).

Movement time should be planned in accordance with the Night Travel Time & Curfews detailed in the [Single Trip OSOM Vehicle Standard Operating Conditions](#).

Select if this is a day move or night move, both can be selected.

Night movements are encouraged, as this is when traffic volumes are at their lowest and as such, disruption and safety risks are significantly reduced.

6.3 Traffic Escort Booking

6.3.1 Booking a Traffic Escort

Only complete this section if the movement is required to be accompanied by a Traffic Escort Warden.

To determine when a Traffic Escort Warden is required, refer to the [Single Trip OSOM Vehicle Standard Operating Conditions](#).

To book a Traffic Escort Warden please see the [Traffic Escort page](#) on our website.

Please Note: The Traffic Escort Booking must be confirmed (paid) prior to lodging the Specified Journey (Single Trip) Permit Application.

The Specified Journey (Single Trip) Permit Application must be lodged a minimum of seven business days prior to movement.

6.3.2 Traffic Escort Booking Number

This is the Traffic Escort Booking reference number provided when a request to engage a Traffic Escort Warden is confirmed. This number must be included on the form.

6.3.3 Traffic Escort Booking Details

It is essential the details provided for the Specified Journey (Single Trip) Permit Application match the details provided for the Traffic Escort Booking. This is to ensure the Traffic Escort Warden has the correct information with sufficient time to plan for the movement.

If the Load Description and Route do not match the Traffic Escort Warden Booking exactly then your Specified Journey (Single Trip) Permit Application will be rejected unless a Traffic Escort Warden Booking Amendment is also received.

If the Dimensions and Load Mass exceed what has been provided for the Traffic Escort Warden Booking, then your Specified Journey (Single Trip) Permit Application will be rejected unless a Traffic Escort Warden Booking Amendment is also received.

The Traffic Escort Warden Booking Amendment webform is available on our [website](#).

6.3.4 Pre-Dawn Movement

Please tick if you have booked the Traffic Escort Warden to depart from Port Hedland prior to sunrise as per the conditions stipulated in the [Single Trip OSOM Vehicle Standard Operating Conditions](#).

6.4 Vehicle Details

6.4.1 Prime Mover / Rigid Vehicle / Dolly / Trailer Registration

Enter the Vehicle Registration Numbers as registered by the relevant licensing authority.

If using a Special Exceeding 48 Hour Permit issued by the Department of Transport, enter the permit number and provide a copy of the Special Exceeding 48 Hour Permit with your Specified Journey (Single Trip) Permit Application.

6.4.2 Ground Contact Width

The Ground Contact Width (GCW) is the measurement between the outermost point of ground contact of where the outside tyres on each end of the axle touch the ground. GCW must not be confused with the spread of the deck of the low loader or pin hole measurements marked on the low loader.

Enter the GCW in metres.



6.4.3 Block Truck

Complete the vehicle registration details of the Block Truck if the GCM of towing vehicle is less than the total requested mass and is required for the duration of the journey.

Enter the total length of the OSOM Combination including the Block Truck in meters. If the OSOM Combination is exceeding 50 metres in length an OSOM TMP will be required.

6.5 Load Details

6.5.1 Load Description

The Specified Journey (Single Trip) Permit is applied to a vehicle that is either carrying, or is designed to carry, a large indivisible item.

Enter a description of this item, including Make and Model Number or unique identifier. Refer below for some examples:

- Caterpillar 769 Dump Truck.
- Komatsu 830E-5 Dump Truck, inner tyres removed but carried.
- Komatsu PC200LC-8M0 Excavator.
- Bridge Beam
- Caterpillar D10 Dozer, plus parts carried.
- Caterpillar 793NG, minus tray and parts carried.
- Steel Frame 762345.

6.5.2 Mass of the Load

This is the weight of the load plus any additional items or equipment. Enter the mass of the load in tonnes.

6.5.3 Plus or Minus Equipment

Detail here if any equipment from the load that would otherwise be expected to be attached is being removed and if the removed equipment is being carried with the load.

For example:

- ROPS and Cab removed.
- Inner tyres removed but carried.

Allowing statutory limits to be exceeded as a result of carrying multiple items or a divisible item, will have an adverse effect on road infrastructure sustainability, road safety and commercial equity.

However, under certain circumstances, Main Roads will allow multiple items to be carried when a dimension or mass limit is being exceeded. The circumstances in which multiple items may be carried can be found in the [Guidelines for Transporting Multiple Items on an Oversize or Over-mass Vehicle](#).



6.6 Travel and Route Details

6.6.1 Departing From

Enter the name of the business or location the load is departing from (i.e., mine site, port etc.).

6.6.2 Latitude/Longitude

Enter the coordinates for the departure address. For remote locations, this should be from the point where access to the public is restricted by either gates or signage.

6.6.3 Street Address

Enter the full departure address, including suburb and postcode.

6.6.4 Route

The most appropriate route must be used, which consists of State Roads and Regional Distributor roads. Where a heavy vehicle bypass exists, this must be used, unless there is a physical constraint.

Enter the route by the road names in sequence from departure address to destination address, including any contraflows or reversing manoeuvres.

6.6.5 Travelling To

Enter the name of the destination business or location (i.e., mine site, port etc.).

6.6.6 Latitude/Longitude

Enter the coordinates for the destination address. For remote locations, this should be to the point where access to the public is restricted by either gates or signage.

6.6.7 Street Address

Enter the full destination address, including suburb and postcode.

6.6.8 Immediate Return Trip

The permit may provide for an immediate return trip, provided the vehicle is returning to the departure address in the same configuration and with the same load, dimensions and mass. If the route of the return journey is not identical to the outgoing journey in reverse, you will need to detail all the roads in the route in the route section.

No extensions will be granted if the return trip is not completed within the permit timeframe.

Tick “yes” or “no” to indicate if requiring a return trip.

6.6.9 I understand that the Journey I have requested may change following assessment by HVS.

This box must be ticked. HVS will assess the requested route and if required will make changes to the route.

Route Survey

It is essential for a transport operator to conduct and document a route survey prior to moving an Oversize Vehicle on the public road network, to ensure the route can safely accommodate the vehicle without risk of injury or damage to any person or property. All vehicles operating under a Single Trip Permit, are required to undertake a route survey prior to moving the oversize load on the public road network.

6.6.10 Reversing Manoeuvre

Detail any locations where the OSOM vehicle will be reversing during the journey and provide justification, this includes out of the departure address and into the arrival address.

An accompanying Traffic Guidance Scheme (TGS) may be requested when the application is assessed.

6.6.11 Contraflow Movements

Detail any locations where the OSOM vehicle will be required to contraflow and provide justification. Specify the relevant pre-approved Traffic Guidance Scheme (TGS) that the OSOM vehicle will follow.

6.7 Traffic Guidance Scheme

A Traffic Guidance Scheme (TGS) is a documented plan for managing traffic in high-risk situations, such as contraflow movements. There are traffic guidance schemes for common movements approved by Main Roads, which are available on the [Oversize Over-mass Permits page](#) on our website.

Where a contraflow movement has not previously been accepted by Main Roads, it is suggested to submit a draft Traffic Guidance Scheme four weeks prior to your movement date for review. This will provide HVS ample time to review and request any amendments (if required) be made before accepting the contraflow movement.

Each accepted TGS will be assigned a unique identifier which must be included when submitting a Specified Journey (Single Trip) Permit application.

6.8 Oversize Overmass Transport Management Plan

An Oversize Overmass Transport Management Plan (OSOM TMP) is a comprehensive document that describes how a high-risk Oversize / Overmass (OSOM) vehicle movement will be safely undertaken. The purpose of the OSOM TMP is to complement the route survey by documenting plans, procedures and other operational activities that are required to manage risks identified in the route survey.

Due to the complexity of a high-risk movement, it is advised to submit the OSOM TMP a minimum of 5 weeks prior to the planned movement. Only after acceptance of the OSOM TMP is the Specified Journey (Single Trip) Permit Application to be submitted for assessment.

The requirement for an OSOM TMP can be determined by referring to the [Movement of High Risk OSOM Vehicles Policy](#).

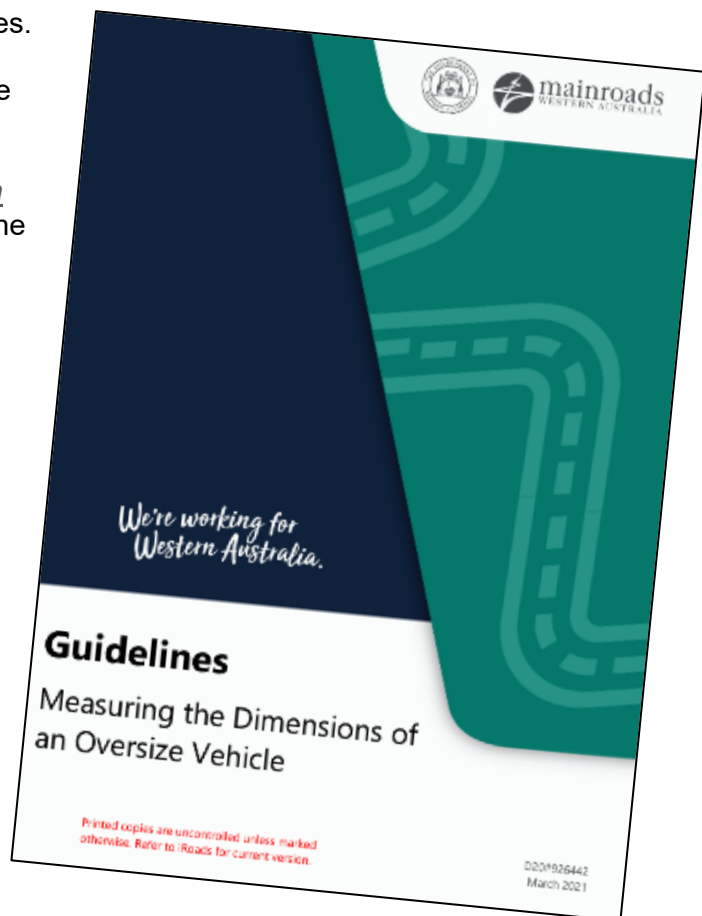
Please note - OSOM vehicles which exceed the rear overhang and rear projection allowances in the [Single Trip OSOM Vehicle Standard Operating Conditions](#) are considered high-risk and will require an OSOM TMP.



6.9 Loaded Combination Dimensions

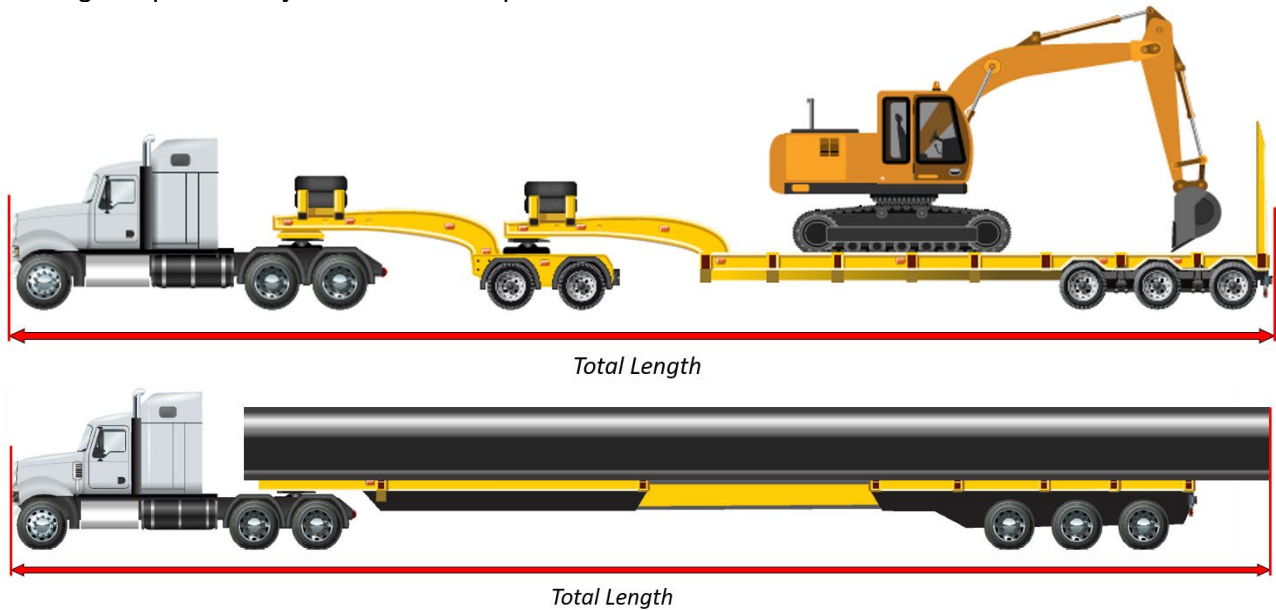
All measurements must be provided in metres.

The dimensions provided should be accurate and form part of both the assessment and finalised permit conditions. Please see the [Guidelines: Measuring the Dimensions of an Oversize Vehicle](#) for further information on the process that should be followed when measuring the dimensions of an OSOM Combination.



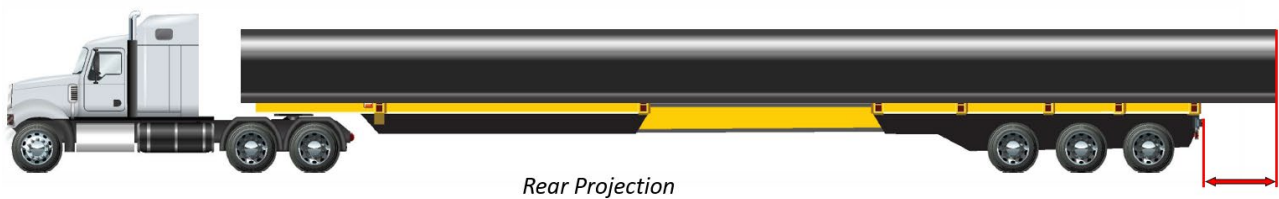
6.9.1 Total Length

The total length measurement must be taken from the forward most point of the OSOM Combination to the most rear point of the OSOM Combination, including any rear projection or loading ramps and any block trucks required for the duration of the move.



6.9.2 Rear Projection

The rear projection of an OSOM Combination is the measurement from the rear of the trailer to the rear of the load. If there is no rear projection, type "N/A".



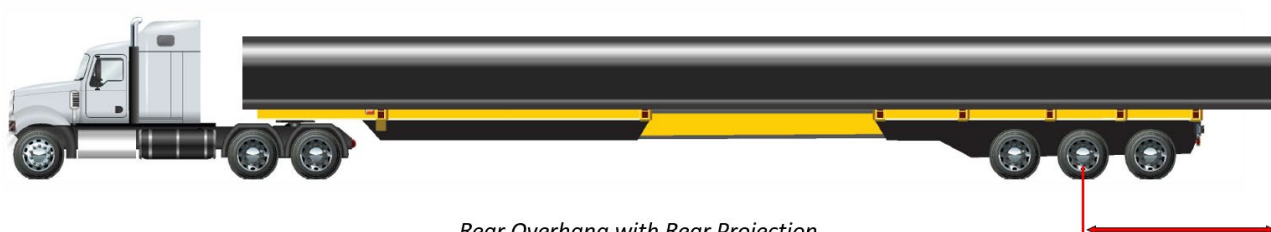
6.9.3 Rear Overhang

The measurement taken from the rear overhang line to the rear most part of the OSOM Combination, such as the ramps or the rear projection of the load. Platform trailers are the only vehicle that do not have a rear overhang, all other vehicles must provide this measurement.



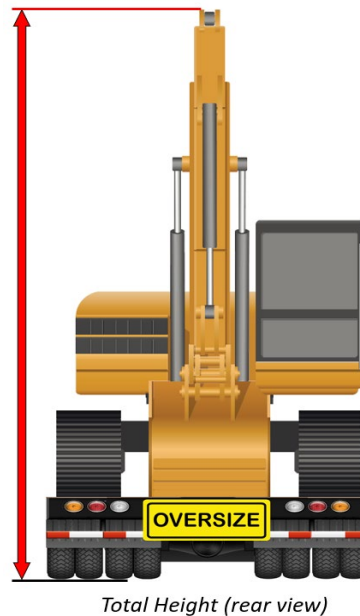
*Rear Overhang with no Rear Projection***Rear Overhang Line**

The centre of a single axle, single axle group, tandem axle group, tri axle group or quad axle group nearest to the rear of the vehicle.

*Rear Overhang with Rear Projection***6.9.4 Total Height**

The measurement taken from the ground to the highest point of the OSOM Combination including ancillary items such as rotating beacons and whip aerials.

*Total Height (side view)*



If the Total Height of the OSOM Combination exceeds 8.5 metres then a Schematic Diagram showing the dimensions of the vehicle and load must be submitted, as well as Engineering Certification confirming safety and stability of the vehicle and load.

The **Schematic Diagram** should show the side, front and rear perspective and include:

- Overall width, length and height;
- Individual axle spacings;
- Ground contact width;
- Ground clearance;
- Axle mass for each individual axle / axle group; and
- Net weight of the load and gross mass of the combination.

The **Engineering Certification** must be signed by a suitably qualified engineer and include:

- Confirmation of the Centre of Gravity of load;
- Confirmation that all supports are adequate;
- Confirmation that load restraints and connection points are adequate;
- Confirmation that the combination is suitable and safe for road transport;
- Confirmation of maximum permitted safe travel speed;
- Confirmation that the route is suitable based on gradients, cambers, curbing etc.; and
- Explanation regarding any conditions. E.g. wind

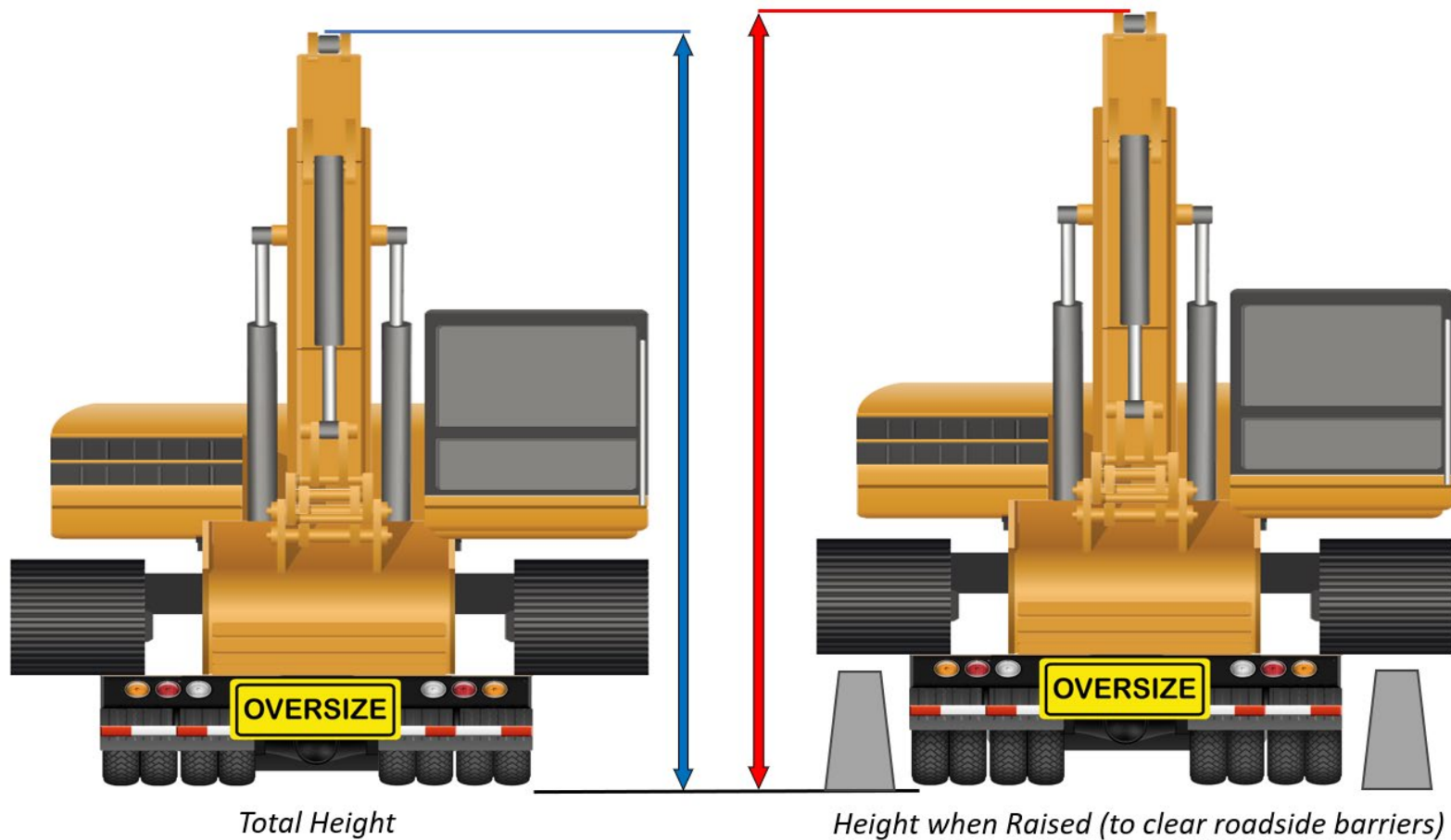
6.9.5 Total Width

The measurement taken at the widest point on each side of the OSOM Combination including ancillary items such as mirrors and loading equipment.



6.9.6 Height when Raised

If the trailer can be raised, enter the height of the OSOM Combination that will be achieved when the trailer is raised.



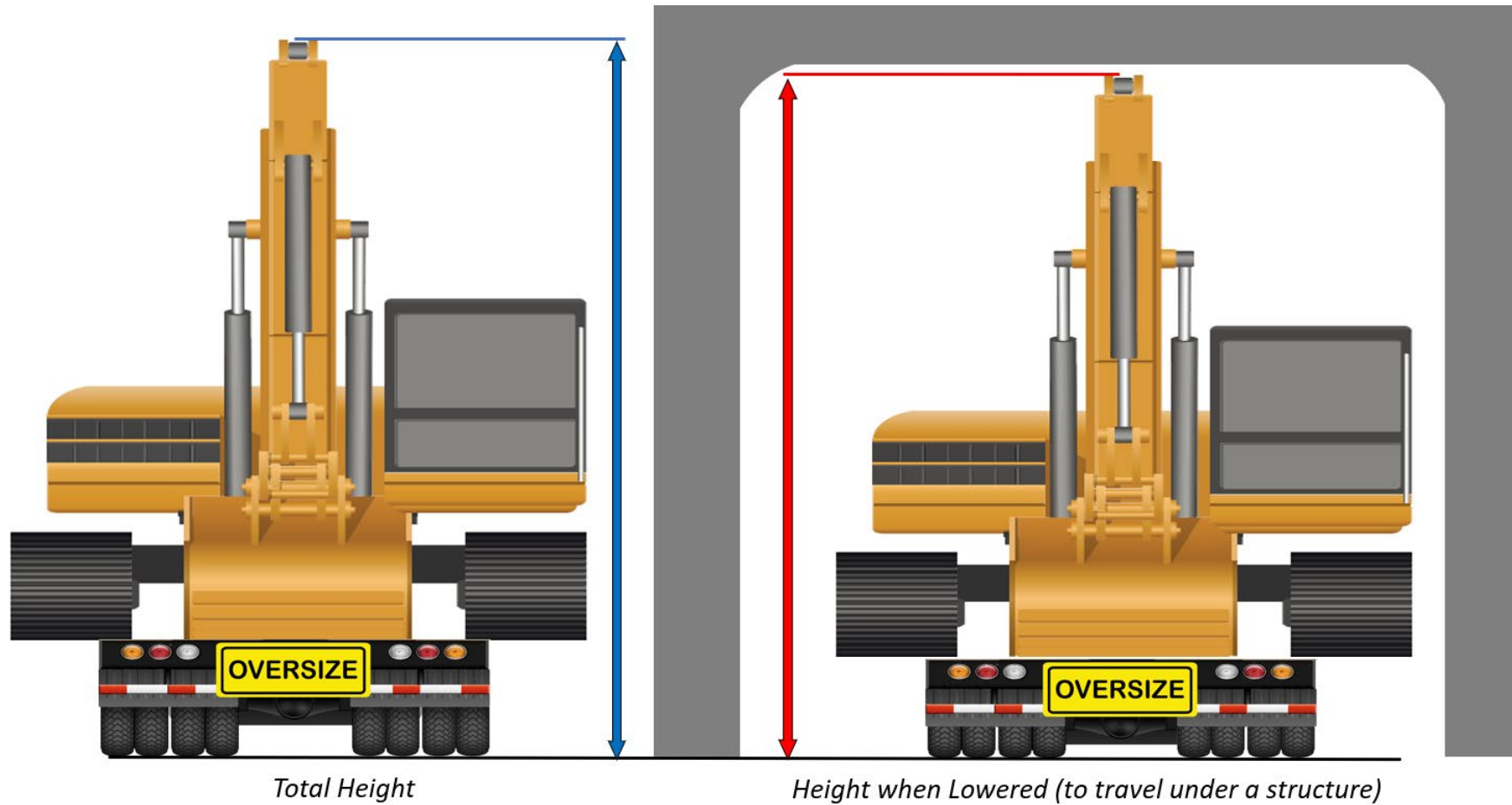
Some OSOM Vehicles can raise to increase the ground clearance or lower to decrease the overall height temporarily for the purpose of avoiding obstacles.

If your OSOM Vehicle is unable to raise and lower, enter "N/A" for Height when Raised and Height when Lowered.

6.9.7 Height when Lowered

If the trailer can lower, enter the height of the OSOM Combination that will be achieved when the trailer is lowered.

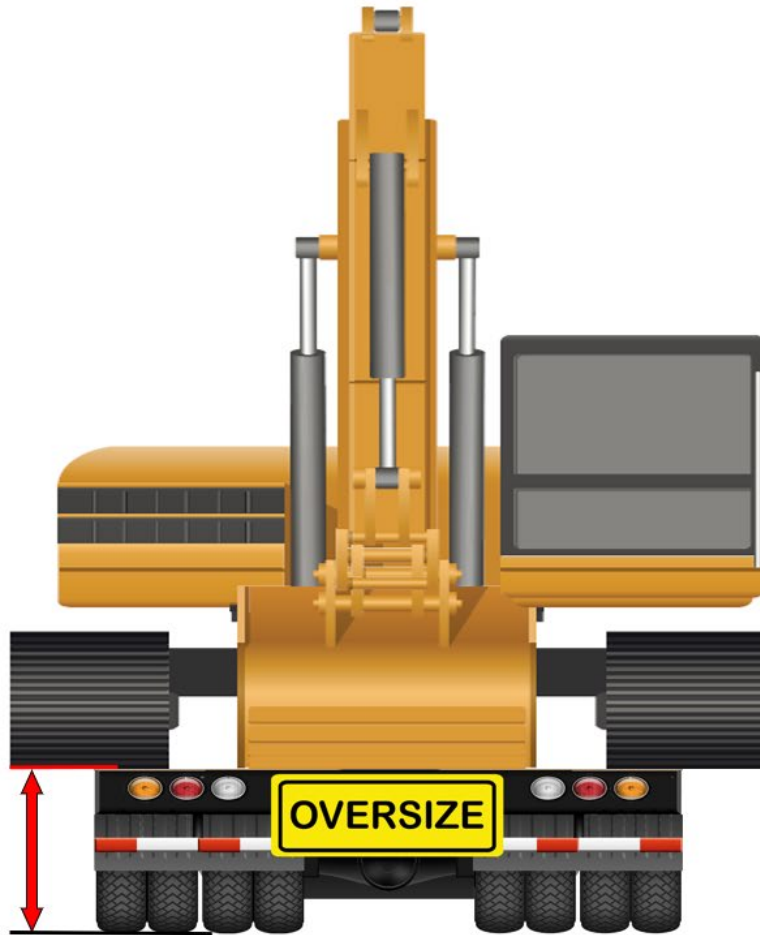
Please note that the available ground clearance between the load and the ground should be taken into consideration when determining how much a combination can be lowered.



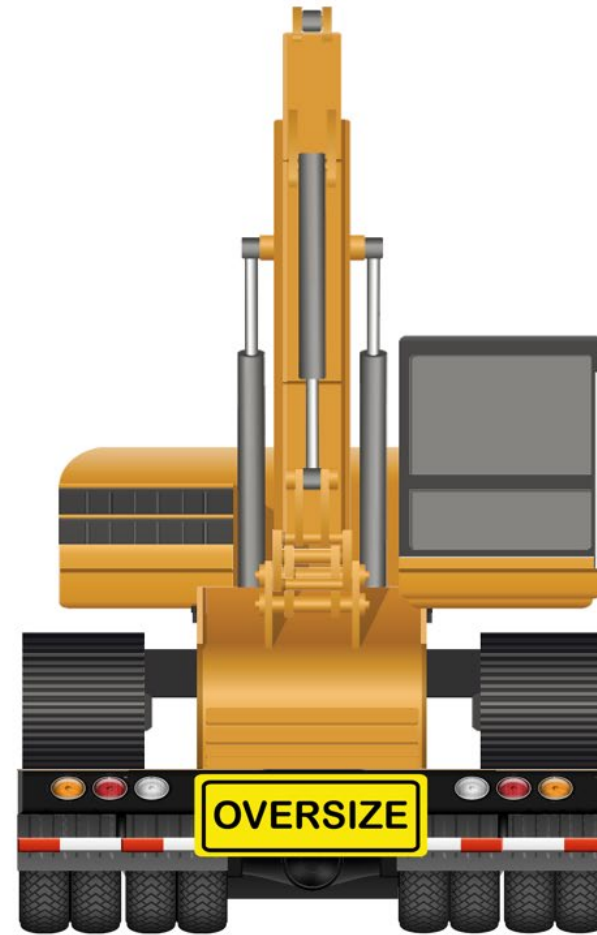
6.9.8 Ground Clearance Normal

The ground clearance is the measurement from the lowest point of the load to the ground when any part of the combination projects from the outermost part of either side of the trailer.

If the load does not project out the side of the trailer, then a ground clearance measurement will not exist, and “N/A” should be entered.



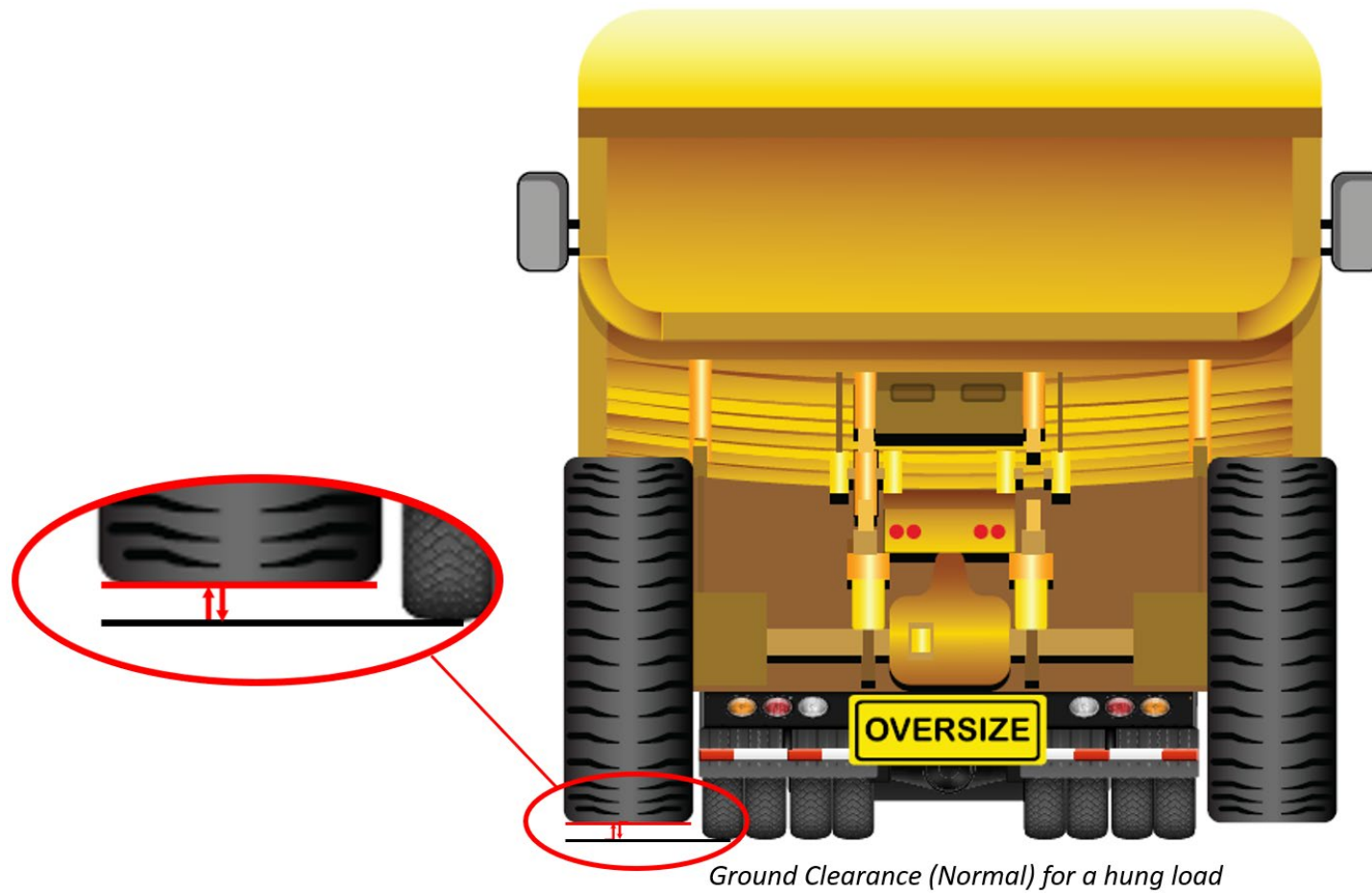
Ground Clearance (Normal)



When Ground Clearance (Normal) is N/A

OFFICIAL

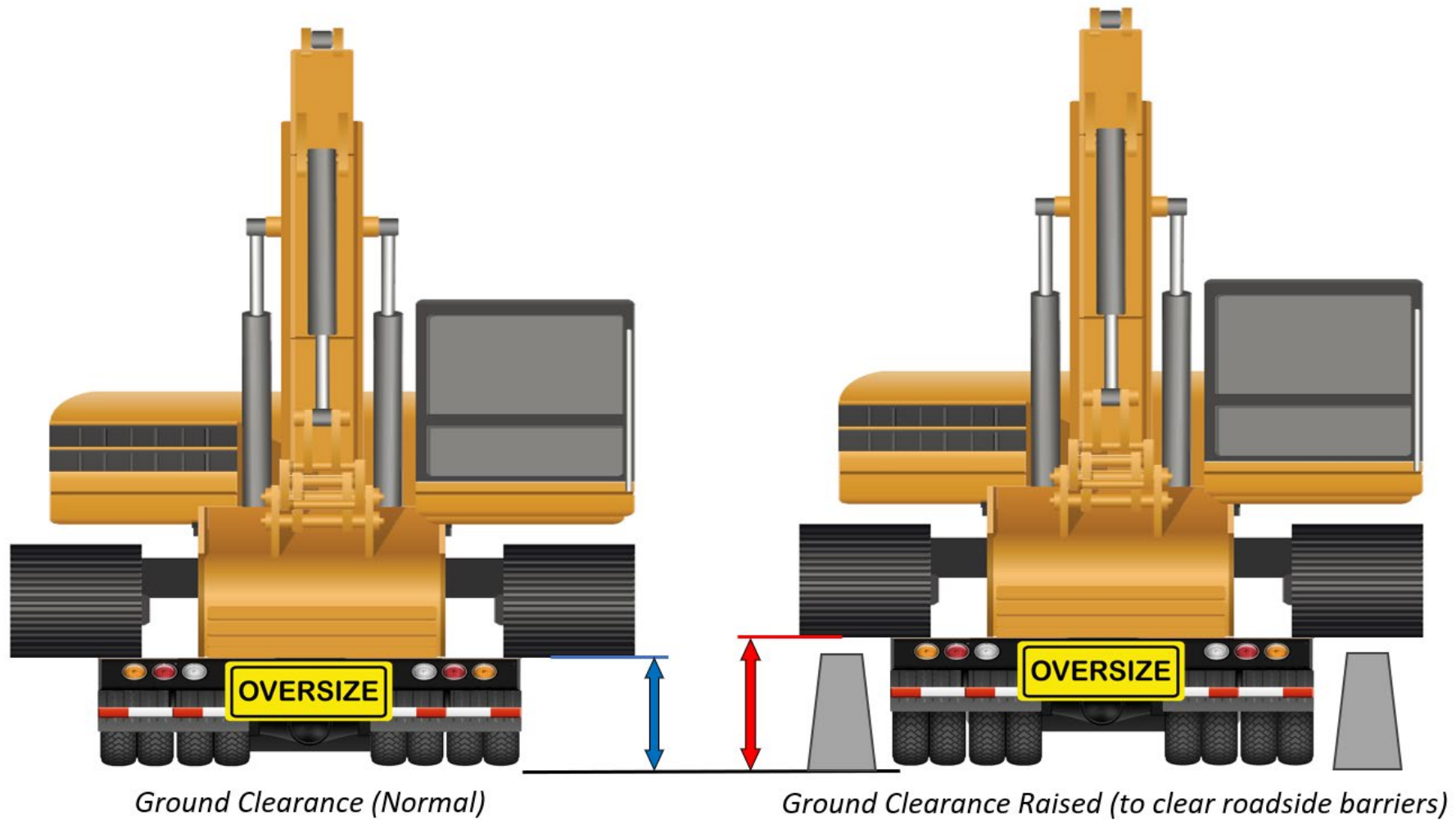
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6.9.9 Ground Clearance Raised

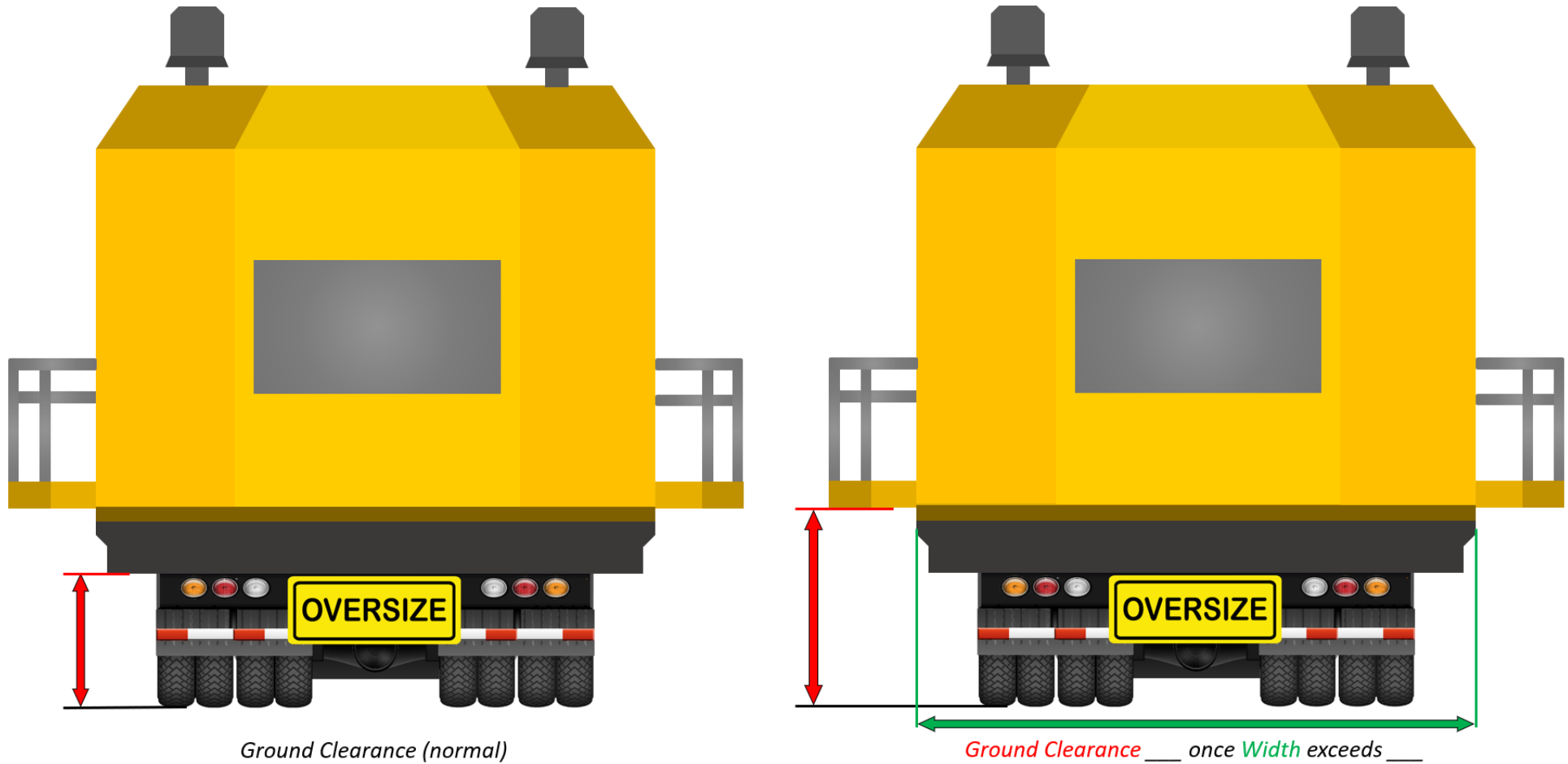
If your trailer can raise enter the ground clearance that will be achieved when the trailer is raised.

If the load does not project out the side of the trailer or the trailer cannot increase the ground clearance, then type “N/A”.



6.9.10 Ground Clearance __ once width exceeds __

You are not required to fill out these fields, but they help give a clearer picture of the load. This is especially useful if parts of the load protrude out of the trailer or aren't evenly shaped. This information assists HVS understand if the load can avoid obstacles (i.e. roadside barriers) without having to raise the height of the trailer.



6.10 Mass and Axle Details

6.10.1 Axle Groups

Enter the number of axles in the axle group that will be in contact with the ground (not lifted).

6.10.2 Requested Mass

This is the amount of mass you are requesting to be permitted on each Axle or Axle Group. This is the mass the Axle or Axle Group will be transmitting to the ground. The tare weight of the vehicles and load mass, as well as 1 additional tonne for ancillary items such as fuel, fluids and tools are to be considered. Enter the mass in tonnes.

6.10.3 Axles being lifted.

Detail if any axles of the OSOM Vehicle are being lifted and specify which axles. This includes platforms.



4 Axle Low Loader Trailer (lifting the 3rd axle of a 5 axle Low Loader Trailer)



11 Axle Platform Trailer (lifting the 1st and 2nd axles of a [13 axle](#) platform trailer)

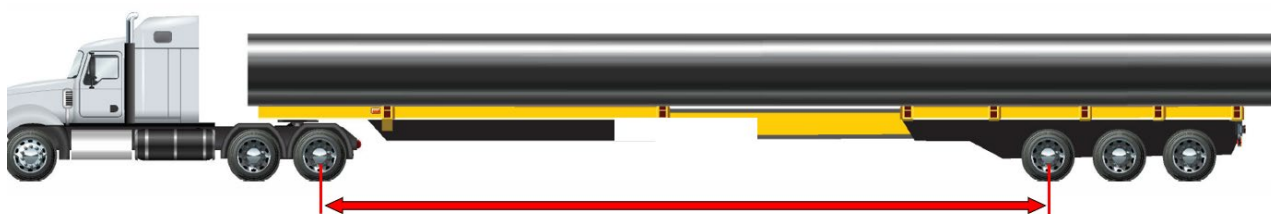
6.10.4 Axle Group Spacing

Axle group spacing's are measured from the last axle of one vehicle unit of the combination to the first adjacent axle of the next vehicle unit, in contact with the ground (not lifted). Enter the axle spacings in metres.

Measuring Tips

Axle spacing measurements are to be taken from the centre of the axle to the centre of the adjacent axle.

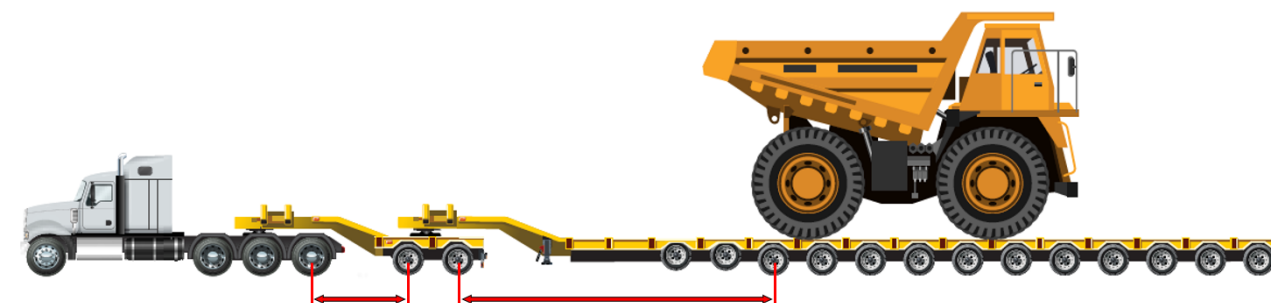
Alternatively, axle spacing measurements can be taken from the outside of the rim to the same position on the outside of the rim on the adjacent axle.



*Axle Group Spacings:
Rearmost Drive to Forwardmost Trailer Axle*



*Axle Group Spacings:
Rearmost Drive to Forwardmost Dolly,
Rearmost Dolly to Forwardmost Trailer Axle*



*Axle Group Spacings:
Rearmost Drive to Forwardmost Dolly,
Rearmost Dolly to Forwardmost Trailer Axle (lifting the first two axles)*

6.10.5 Platform Trailer

If the platform trailer modules are all clipped together and are not split, enter the number of axles and axle spacings between the platform axles.

Enter the number of axles in the axle group that will be in contact with the ground (not lifted).



*Platform Trailer
Number of Axles: 13
Axle Spacings: 1.8*

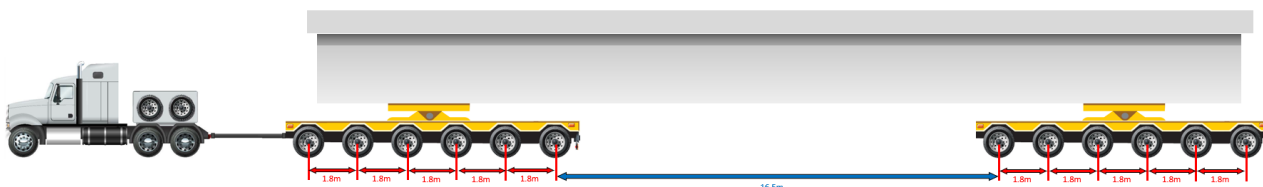
6.10.6 Split Platform Trailer

If the platform trailer modules are separated (for example: by a spacer, pole, or the load), enter the number of axles, axle spacings between the platform axles and mass for both the front and rear section individually. You will also need to enter the axle group spacing from the rearmost axle in contact with the ground of the front section to the forwardmost axle on the ground of the rear section.

Enter the number of axles in the axle group that will be in contact with the ground (not lifted).



*Split Platform Axle Group Spacings:
Rearmost Drive to Forwardmost Trailer Axle,
Axle Spacing to Rear Section*



*Split Platform Front Section: Number of Axles: 6, Axle Spacing: 1.8
Axle Spacing to Rear Section: 16.5
Split Platform Rear Section: Number of Axles: 6, Axle Spacing: 1.8*

6.11 Further Details

Enter any further information that might be relevant to the OSOM Movement. This can include information such as;

- Specific combination details not previously covered.
- Additional journey details
- Secondary contact details

6.12 Contact Details

Enter the contact details of the person in the organisation who HVS can communicate with regarding any additional information or explanation required for this movement.

6.13 Payment Details

Select one of the payment methods. If applying by MOVES, the Credit Card payment via MOVES option is automatically applied.

K Payment Options
Please indicate your preferred payment method by ticking the appropriate box.
Credit Card
☐ If you wish to pay by credit card you will require a MOVES account. If you do not already have a MOVES account, please refer to our [website](#) for further information about how to register.
Electronic Funds Transfer (EFT)
☐ If you wish to pay by EFT HVS will contact you when the permit is ready for payment. Please note your permit will not be issued until the EFT payment has been confirmed.
Cash or EFTPOS
☐ If you wish to pay by cash or EFTPOS please visit Heavy Vehicle Services at 525 Great Eastern Highway, Redcliffe WA.
Cheque
☐ If you wish to pay by cheque please either post or pay directly to 525 Great Eastern Highway, Redcliffe WA. Please note your permit will not be issued until the cheque has cleared.

6.14 Declaration

The Declaration must be completed by either the individual permit holder or an authorised representative of the company.

6.15 Submission

All applications are processed in order of receipt and as applications can vary in complexity, we are unable to provide a timeframe for completion.

Please note that if your application is missing information or deemed invalid due to incorrect information, it will be rejected, and you will need to reapply.

7 APPLYING FOR A SPECIFIED JOURNEY (SINGLE TRIP) PERMIT AMENDMENT

7.1 Amending an Approved Single Trip Permit

A Specified Journey (Single Trip) Permit can only be amended under the following circumstances:

1. The permit is not expired; and
2. The permit has not been used; and
3. The permit has been paid for.

An amendment application will be considered for minor changes that are generally outside of the control of the Operator such as:

- incorrect dimensions or mass provided by the client;
- change of entry/exit gate;
- change of route due to travel impacts or road closures;
- change of vehicles due to breakdown/unavailability;
- change of axle spacings or ground contact width while loading; and
- unforeseen movement delays.

HVS will not guarantee an amendment will be able to be facilitated or approved.

To request an amendment an [Application to Amend Specified Journey \(Single Trip\) Permit](#) must be submitted. Additional conditions may be applied due to reassessment of the single trip permit.

Any amendment application to change the entire route (departure and arrival address) or load will not be facilitated. A new Specified Journey (Single Trip) Permit application must be submitted.

While HVS endeavours to complete all amendment requests within two business days, as applications can vary in complexity, we are unable to provide a timeframe for completion.

If the amendment is for a permit being used for a Traffic Escort Booking that is moving within the next two business days, please advise the booking number and departure date in the title or body of the email.

7.2 Traffic Escort Booking Requirements

Where any of the following are amended or differ between the traffic escort booking or single trip permit, an amendment request must be submitted either to the traffic escort booking and / or single trip permit in line with the [Traffic Escort Services Provision Policy](#).

- Date of the move;
- Start and end location of the route;
- Road(s) within route;
- Load description; and
- The mass and/or dimensions exceed the original load;

All requests to amend the traffic escort booking must be accompanied by evidence from the client.

7.3 Amending a return journey

A return journey cannot be added once a Specified Journey (Single Trip) Permit is approved. If you require a return journey, you will need to submit a new Specified Journey (Single Trip) Permit Application for the return section.

A return journey cannot be amended to an alternative destination, it must return to the original departure point.

7.4 Permit Extension Requests

If you have not been able to use your single trip permit during the one-month period, you can request to extend your Specified Journey (Single Trip) Permit for up to four weeks. No further extensions will be provided.

No extensions will be applied if part of the journey has already been undertaken.

A Permit extension request must be submitted a minimum of three business days prior to the expiry date of the permit.

8 REFERENCES AND RELATED DOCUMENTS

Document Name	Location
Guidelines for Preparing an Oversize Overmass Transport Management Plan	https://www.mainroads.wa.gov.au/4a622b/globalassets/heavy-vehicles/getting-a-permit/osom/guidelines-for-preparing-a-transport-management-plan-tmp-for-an-oversize-overmass-osom-movement.pdf
Guidelines for Transporting Multiple Items on an Oversize or Over-mass Vehicle	https://www.mainroads.wa.gov.au/globalassets/heavy-vehicles/getting-a-permit/osom/guidelines-for-transporting-multiple-items-on-an-oversize-or-over-mass-vehicle.pdf?v=4a7c05
Guidelines: Measuring the Dimensions of an Oversize Vehicle	https://www.mainroads.wa.gov.au/globalassets/heavy-vehicles/getting-a-permit/osom/guidelines-for-measuring-the-dimensions-of-an-oversize-vehicle.pdf?v=49683b
Movement of High Risk OSOM Vehicles Policy	https://www.mainroads.wa.gov.au/globalassets/heavy-vehicles/getting-a-permit/osom/movement-of-high-risk-osom-vehicles-policy.pdf?v=4a54ee
Single Trip OSOM Vehicle Standard Operating Conditions	https://www.mainroads.wa.gov.au/globalassets/heavy-vehicles/getting-a-permit/osom/single-trip-osom-vehicle-standard-operating-conditions-hvs.pdf?v=49f0df
Traffic Escort Services Provision Policy	https://www.mainroads.wa.gov.au/49fa21/globalassets/heavy-vehicles/traffic-escorts/policy-process-for-the-provision-of-traffic-escort-services.pdf